1. These rules are made under the constitution of Bangor Primary School Parents and Citizens' Association.

2. The Association is formed for the benefit of the pupils of the school and to that end it will:
   a. participate as much as possible in the activities of the school and communicate with all members of the school community;
   b. co-operate in the activities of the Federation of Parents & Citizens' Associations of New South Wales and its District and Regional Councils, and
   c. do such other things as may promote the interests of public education.

3. The Financial Year of the Association shall close on 31 December each year.

4. The Annual General Meeting of the Association shall be held in February of each year, in conjunction with and preceding the Ordinary General Meeting for that month. The agenda of the Annual General Meeting shall include setting the membership fee of the Association for the ensuining year.

5. At each Annual General Meeting of the Association, officers and members of the Executive shall retire from office. A member may occupy the same office for a maximum term as follows:
   a. President - up to a maximum of 5 consecutive years
   b. Vice-President - up to a maximum of 5 consecutive years
   c. Secretary - up to a maximum of 5 consecutive years
   d. Treasurer - up to a maximum of 3 consecutive years

6. A General Meeting of the Association shall be held Tuesday Week 3 and Week 8 of each Term commencing at 7pm.

7. Any person eligible for membership according to the legislative terms relevant to the P&C Association, may become a member or renew membership by paying the required membership fee of $1.00. This membership is payable to the Treasurer or nominee of the Treasurer before the Annual General meeting or after any general meeting. Membership shall remain current until the close of the Annual General Meeting in the following year.

8. At a general meeting the quorum shall be in accord with rule 10 of the constitution. Where that rule does not specify a number the number shall be five (5).
9. If a meeting for which due notice has been given does not achieve a quorum within fifteen minutes of the advertised starting time the Secretary shall, or in the absence of a Secretary remaining members of the Executive shall, and failing that any five members of the Association may, call a further meeting with a lapse of not more than 28 days of term time to carry on the business of the Association.

10. In the absence of the Secretary the remaining members of the Executive or any five members of the Association may call any meeting that is required, giving due notice of the business proposed for the meeting.

11. All meetings of the Association shall be conducted in accordance with the Standing Orders of the Bangor Primary School Parents and Citizens Association.

12. A General meeting of the Association may declare any office who has been absent for three successive meetings, without due cause, to have vacated their position and to have created a casual vacancy to be dealt with by means of Rule 6 of the Constitution.